

MINUTES OF THE CENTRAL SERVICE COMMITTEE MEETING
HELD AT LEVEL 1, 36 CHURCH ST, RICHMOND, VICTORIA
ON 13th August 2019 AT 6:30PM

PRESENT:	Lena B (Vice Chair), John W (General Secretary), Gail O’C, Scott P, Sandy P, Louise P.												
OPENING REMARKS:	Lena B as Acting Chair welcomed all.												
APOLOGIES:	Steve C (Chair), Trevor T, Peter McK, Jason M (State Trustee).												
READING OF THE OBJECTS FROM THE PLAN OF PROCEDURE.													
BUSINESS ARISING FROM PREVIOUS CSC MEETING:	The Minutes for the Central Service Committee (CSC) meeting of the 16 th July 2019 were received. There was no business arising. Moved Scott P, Seconded Gail O’C that the Minutes of the 16 th July 2019 CSC meeting be adopted. Carried.												
GENERAL SECRETARY’S REPORT:	<p>As you are all aware the resolution directing RUSVIC to modify the Memo and Articles of Association was passed by an overwhelming majority of the Delegates present on Sunday. The decision of the Delegate Body group conscience demonstrated that there is a very strong desire to put the past behind us and work towards reconciliation with the wider Australian Fellowship.</p> <p>Next steps. On behalf of the CSC and the Delegate Body I have drafted a letter informing RUSVIC of the outcome of the resolution. Once delivered it will be up to the Board of RSVIC to implement the resolution as a matter of priority. Intent is to convene a RUSVIC board meeting as soon as practical.</p> <p>I put it to the committee that it would be appropriate to send an email to the GSB informing them of that the resolution was approved by the Delegate Body.</p> <p><i>The CSC agreed that emailing the GSB would be appropriate.</i></p>												
TREASURER’S REPORT:	<p>As reported to the Delegates Meeting we can expect to have Financial Statements from our accountant for the 2018-19 Financial Year in time for the November Delegates meeting. Meanwhile it is “business as usual” here at the Central Service Office whilst the “Future Reconciliation” with the General Service Board moves ahead one cautious step-at-a-time.</p> <p>The cash position of the Office is shown in the table below.</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>CASH ACCOUNTS @ 13/08/19</th> <th>SUB-TOTAL</th> </tr> </thead> <tbody> <tr> <td>CSO Trading Account</td> <td>\$4,540</td> </tr> <tr> <td>Prudent Reserve</td> <td>\$12,036</td> </tr> <tr> <td>Events Fund</td> <td>\$3,000</td> </tr> <tr> <td>Cash on Hand</td> <td>\$1,488</td> </tr> <tr> <td>TOTAL Available Cash</td> <td>\$21,064.00</td> </tr> </tbody> </table>	CASH ACCOUNTS @ 13/08/19	SUB-TOTAL	CSO Trading Account	\$4,540	Prudent Reserve	\$12,036	Events Fund	\$3,000	Cash on Hand	\$1,488	TOTAL Available Cash	\$21,064.00
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July saw 42 groups in Victoria contributed \$7,942 towards the operation of your Central Service Office and carrying our Message of Hope to the alcoholic who still suffers. The Members Contribution Club also contributed \$2,112. The Aged Receivables Summary Report (below) shows July and February for comparison.

Aged Receivables Summary
As of 31 JULY 19

Name	Total Due	0 - 30	31 - 60	61 - 90	90+
FEB Total:	\$11,668	\$3,688	\$1,100	\$1,295	\$5,584
FEB Ageing Percent:		32%	9%	11%	48%
JULY Total:	\$10,292	\$4,766	\$656	\$1,628	\$3,242
JULY Ageing Percent:		46%	6%	16%	32%

Attachments:

- YTD Surplus + Deficit Report
- YTD Group Contributions Report

Moved Louise P, seconded Sandy P that the General Secretary and Treasurer's reports be accepted. Carried.

STATE TRUSTEE REPORT:

No report.

PORTFOLIO REPORTS:

Events – Sandy P (Events Co-ordinator).
This coming Saturday night (17/08/2019) is the sausage sizzle at the Ferntree Gully meeting. The thought behind this was how can we best create a fun fellowship night and we thought Ferntree Gully with Al-Anon and Alateen participation. Both AA and Al-Anon will be contributing to the event with a 70/30 split of takings. Costs have been split between AA and Al-Anon.
Christmas is fast approaching so it is the time to start selling raffle tickets. Ricky will hopefully print the tickets again, and members will be allocated tickets to sell. Raffle prizes include JB Hifi gift cards and a basket of literature. Call outs for sub-committee members and a chef will be commenced at the beginning of September.

The very successful Mindfulness Workshop is looking to go ahead again around the end of October. Lena is investigating a more appropriate venue, with carpet and more floor space to spread out.

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	<p><u>The News Group Report</u> – Louise P. Gail has kindly transcribed one the shares from Founders Day for the July edition of the News. Another lady member is going to write her Founders Day share. We could transcribe all the Founders Day shares as everyone had given their permission to be recorded. We would need the assistance of volunteers with good listening and typing skills. I would also like to add my appreciation to Dave R from Frankston who kindly emphasised the significance of the News in helping achieve and maintain sobriety and his thanks to the News committee.</p> <p>Moved Sandy P, Seconded Louise P that the Portfolio reports be accepted. Carried.</p>
CORRESPONDENCE:	Moved Gail O’C, Seconded Scott P that the correspondence be accepted. Carried.
GENERAL BUSINESS:	<ol style="list-style-type: none"> 1. The debt that is owing to the General Secretary when he underwrote the purchase of literature during 2017 currently stands at \$14,299. The committee members agreed that AA Victoria will repay this debt at a rate of \$125 per week. Further the committee requested that an account statement be tabled at each CSC meeting. The General Secretary agreed that this would be achievable. 2. A draft letter formally directing RUSVIC to comply with the resolution passed by the AA Victoria Delegates was presented to the Committee. The Committee agreed that subject to a small correction the letter was acceptable and should be sent to the Chair of RUSVIC. (Signed letter attached.)
VALES:	Ian Beath (Sober Saturday), Phil T (St Kilda Pottery Room, Wangaratta Wed & Fri)
CLOSE:	There being no further business the Chair thanked all present for their participation and declared the meeting closed at 7:30pm.
Lena B. CSC Acting Chair	John W. General Secretary

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Alcoholics Anonymous Victoria				
Surplus & Deficit Statement				
July 2019				
Income				
Donations (income)			\$8,461.90	
Members Contributions			\$2,272.00	
Prison Literature Fund			\$1.05	
Literature				
Conference Approved Stock	\$4,815.15			
Non Conference Approved Stock	\$3,341.60			
News Group	\$940.00			
Total Literature			\$9,096.75	
Freight & Postage			\$647.20	
Misc/Group Rent Assist			\$0.01	
Total Income				\$20,478.91
Cost Of Sales				
Literature			\$4,103.61	
Lit StockTake Adjustment			\$3,161.75	
Freight			\$1,247.83	
Total Cost Of Sales				\$8,513.19
Gross Profit				\$11,965.72
Expenses				
Audit & Accounting Fees			\$200.00	
Advertising / Public Info			\$51.84	
Bank Fees			\$12.00	
Bank Merchant Fees			\$41.72	
Computer Expenses			\$77.27	
Electricity			\$860.64	
Printing - Rent for Copier			\$693.77	
Postage			\$886.36	
Rent			\$3,141.50	
Telephone			\$831.15	
Salary & Wages				
Salary - General Secretary	\$5,753.85			
Payroll - Admin Wages	\$6,648.50			
Superannuation Expenses	\$980.50			
Total Salary & Wages			\$13,382.85	
Bad Debt			\$24.00	
Misc Adjustments			\$20.80	
Total Expenses				\$20,223.90
Operating Profit				(\$8,258.18)
Total Other Expenses				\$0.00
Net Profit/(Loss)				(\$8,258.18)

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Alcoholics Anonymous Victoria			
GROUP CONTRIBUTION REPORT			
July 2019			
	Name	Quantity	Amount
	ASHBURTON WEDNESDAY	2	\$162.00
	Ashburton Women's Recovery Group	2	\$152.90
	BEECHWORTH ABSI	1	\$119.05
	BERWICK WED NIGHT	1	\$77.15
	BLACKBURN STH TUES	1	\$486.00
	BREAKFAST WITH BILL—St Kilda	1	\$42.40
	BUNDOORA DISCUSS - Tuesday	1	\$100.00
	CASTLEFIELD @ Hampton Sunday 11am	2	\$128.25
	CHELSEA TUESDAY DISCUSSION	1	\$166.00
	COBURG Tuesday	1	\$442.00
	COURAGE TO CHANGE	1	\$80.00
	CRANBOURNE	1	\$150.00
	EAST RINGWOOD WOMENS-SAT	1	\$150.00
	EASTERN TWILIGHT - WANTIRNA	1	\$80.00
	ELSTERNWICK	1	\$353.95
	EPPING	1	\$37.00
	EUROA	1	\$73.00
	FIRST FIVE CHAPTERS	1	\$78.00
	FLEMINGTON DISCUSSIO	1	\$600.00
	GEELONG INTO ACTION	1	\$49.50
	GEELONG SUNDAY NIGHT RECOVERY	1	\$201.00
	GLENROY TWILIGHT	1	\$292.00
	GREENSBOROUGH	1	\$51.05
	HAMILTON GROUP	1	\$23.45
	KEEP IT SIMPLE	1	\$83.05
	McCRAE FRIDAY 1305	1	\$81.00
	MELBOURNE MEN'S GROUP	2	\$131.65
	MELTON-consolidated	1	\$150.00
	MINDFULLNES MEDITATION WORKSHO	1	\$535.00
	MYRTLEFORD	1	\$450.00
	NORTH MELBOURNE SUNDAY	1	\$495.70
	OCEAN GROVE DISCUSSION	1	\$300.00
	PARENTS IN RECOVERY BERWICK	1	\$100.00
	PRAHRAN RECOVERY THEMES	1	\$204.00
	RELAPSE PREVENTION GROUP	1	\$87.00
	ROSEBUD FRIDAY NIGHT	1	\$141.45
	RUSVIC Board Meetings	1	\$40.05
	SEYMOUR	1	\$437.00
	SPOTSWOOD	1	\$183.50
	SPRINGVALE	1	\$228.50
	WANGARATTA DAYTIME FRI	1	\$170.00
	ZZUnknown	1	\$60.00
	GROUP CONTRIBUTION Total:	50	\$7,972.60

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Tuesday 13th August 2019

Mr Jude Matchado
Board Chair RUSVIC Pty Ltd

Dear Jude

AA VICTORIA RESOLUTION DIRECTING RUSVIC TO AMEND MEMO & ARTICLES OF ASSOC.

Reference: AA Victoria Plan of Procedure (2018) Clause 10(a)

On Sunday 11th August sixty-seven out of seventy-five members of a properly constituted Delegate Body of Alcoholics Anonymous Victoria Central Service Office resolved that RUSVIC shall delete, modify and / or add to such clauses in the RUSVIC Memorandum and Articles of Association as is required to satisfy the General Service Board's concerns regarding acceptance of donations, gifts and bequests.

This matter is critical to future reconciliation with the General Service Board. It would please the Central Service Committee if the Board of RUSVIC would treat this matter with the highest importance.

On behalf of AA Victoria Central Service Committee and the Delegate Body,

Yours in Service



John Waldeck, General Secretary.

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